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## **JOINN LABORATORIES (CHINA) CO., LTD.**

### **北京昭衍新藥研究中心股份有限公司**

*(A joint stock company incorporated in the People's Republic of China with limited liability)*

**(Stock code: 6127)**

### **POSITIVE PROFIT ALERT**

**Group** **Company**  
**Listing Rules**

**Board**

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud. The text notes that without reliable records, it would be difficult to track the flow of funds and identify any irregularities.

2. The second part of the document outlines the specific requirements for record-keeping. It states that all transactions must be recorded in a clear and concise manner, using a standardized format. This includes recording the date, amount, and purpose of each transaction. The document also mentions that records should be kept for a minimum of five years, unless otherwise specified by law.

3. The third part of the document discusses the role of internal controls in ensuring the accuracy of records. It explains that internal controls are designed to prevent errors and fraud by separating duties and requiring authorization for transactions. The text notes that strong internal controls are a key component of a robust financial system.

4. The fourth part of the document addresses the issue of data security. It states that all records must be stored in a secure and protected environment to prevent unauthorized access or loss. This includes implementing strong password policies, using encryption, and regularly backing up data. The document also mentions that access to records should be limited to authorized personnel only.

5. The fifth part of the document discusses the importance of regular audits. It explains that audits are conducted to verify the accuracy of records and to identify any areas of weakness. The text notes that audits are a critical part of the financial system and help to ensure that all transactions are properly recorded and reported.

6. The sixth part of the document discusses the role of technology in record-keeping. It notes that the use of electronic systems can improve the efficiency and accuracy of record-keeping. However, it also emphasizes that technology should be used responsibly and that all data should be properly backed up and secured.

7. The seventh part of the document discusses the importance of training. It states that all personnel involved in record-keeping should receive regular training to ensure they are up-to-date on the latest practices and procedures. This includes training on internal controls, data security, and auditing.

8. The eighth part of the document discusses the importance of transparency. It notes that all transactions should be recorded and reported in a way that is transparent and accessible to the public. This helps to build trust in the financial system and ensures that all stakeholders have access to the same information.

9. The ninth part of the document discusses the importance of accountability. It states that all personnel involved in record-keeping should be held accountable for their actions. This includes implementing a system of checks and balances and ensuring that all transactions are properly authorized and recorded.

10. The tenth part of the document discusses the importance of continuous improvement. It notes that the financial system is constantly evolving and that record-keeping practices should be regularly reviewed and updated to reflect the latest developments. This includes staying up-to-date on new technologies and best practices.